

## SBYC HOUSE and GROUNDS RULES

The purpose of the SBYC House and Grounds Rules ("Rules") is to assure that all members ("Members") of Spray Beach Yacht Club ("Club") enjoy the activities and facilities of the Club to the fullest extent possible. The cooperation of all Club Members in the enforcement of the Rules is greatly appreciated by all.

1. Use of the Club building, grounds and waters are restricted to Spray Beach Yacht Club Senior Individual or Senior Family Members ("Active Member") , Intermediates and Junior Members in good standing as defined in the Club By-laws.
2. Club privileges may be extended to members in good standing of other accredited yacht clubs ("Yachtsmen"). Yachtsmen of accredited yacht clubs may dock and be accorded Club privileges for a period of 24 hours, after which they will be charged a docking fee, annually established by the Board of Governors. On arrival they shall register with the Stewards. They will receive a copy of the SBYC House and Ground Rules ("House Rules") to which they must comply. Stewards will notify Club Administrator of fees to be charged.
3. An Active Member's guest may not attend more than two social events per summer season unless application to join the Club is pending.
4. The Club Administrator may issue houseguests of an Active Member a Club Privilege Card ("Card"). A Card shall be valid for up to two weeks. A fee, payable at issue, annually established by the Board of Governors, is required. This Card will be extended only to individuals judged to be bona fide houseguests of an Active Member. The Board of Governors reserves the right to refuse or recall the issuance of a Card. The Club Administrator shall maintain a guest book. Other than those with a Card, an Active Member must accompany any guest while on Club property.

Each Member is responsible to ensure that his guests adhere to the House Rules. Members are liable for any damage caused by their member guest or Houseguest to whom a Card has been issued.

5. Junior Members must abide by all House Rules.
6. Use of the building, grounds and water by Junior Members is also subject to the following rules:
  - a. Children under the age of seven and children who are not Junior Members must be accompanied by their parents or another designated adult at all times while on Club grounds;
  - b. Children under the age of seven are recommended to wear a Coast Guard approved Life Jacket when on the dock area even when accompanied by an adult;
  - c. Children under the age of seven must be supervised by parents while using the Wharf area. Children may not deface the Club property in any manner. Parents are responsible for cleaning up after children's activities.

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7. Inactive members are subject to all House Rules. Inactive members shall be limited to attending no more than two scheduled events per season. Inactive members may not keep a boat on club property. Inactive members may not sponsor junior members or junior sailors or houseguests. Inactive members shall recognize that this category of membership is not an alternative social membership. Abuse of the above may be reason for membership termination.
8. Dress guidelines for Club events are as follows:
  - a. Class A–Uniform or Jacket and Tie;
  - b. Dressy Casual–Shirt with collar;
  - c. Casual–Tee Shirts.

### **PROPERTY AND GROUNDS**

9. Vehicles shall be parked in the posted areas only. Vehicles shall not be parked whereby access to Sunfish Beach is blocked. Vehicles being loaded and unloaded in no-parking areas shall be moved as soon as delivery is completed. The Stewards' personal vehicles may be parked near the Stewards' house in the area provided. Bicycles shall be parked in the racks provided.
10. Empty non-Club trailers shall not be stored on Club property. Non-Club trailers may be removed from the Club property at the owner's expense or be subject to a \$50 per day storage fee
11. Club property and equipment may not be removed from the premises without the express permission of the Stewards.
12. The lighting and discharge of fireworks on Club property or boats docked on Club property is prohibited.
13. Animals shall be kept on a leash while on Club grounds. Fecal deposits will be picked up and disposed of properly (not in the bay) by the person walking the animal.
14. Except for the purpose of maintaining handicapped access, walkways and piers ("Pedestrian Areas") are restricted to pedestrian use.

### **DOCKAGE AND HARBOR**

15. No sewage or debris of any kind shall be discharged or thrown into Club or adjacent waters.
16. No one shall board or operate a Club owned vessel except for the purpose of (1) scheduled rescue and patrol activities in support of Club sanctioned marine events ; (2) Club sanctioned instructional or educational purpose; (3) emergency search and rescue; and (4) Dock Maintenance and Repair.
17. When used for *scheduled rescue and patrol activities*, Club owned vessels shall be

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operated under the following procedures

- a. A Club boat must have two people on board and a working radio or the boat shall not leave the dock.
  - b. An operator of a Club boat must have a valid New Jersey boating safety certificate (Certificate)
  - c. The operator of the Club Boat and all passengers are required to wear a Coast Guard Approved Life Jacket at all times.
  - d. The operator of the Club boat must register his/her use of the Club Boat and his Certificate number in the Club Boat sign-out book kept in the television cabinet in the Small Clubhouse.
  - e. The operator of the Club boat must have completed one session of the SBYC on-the-water training.
  - f. The operator of the Club Boat is required to enter in the Club Boat sign-out book any mechanical issue, boat safety equipment issue, damage or accident of the Club Boat and report the recorded issue to the Dockmaster upon return to the Club.
  - g. Any operator in command of a club boat is responsible for obtaining fuel and leaving the fuel tanks 1/2 or more full for the next operator in command.
  - h. Any equipment which is removed from the club boats must be returned to the boat from which the equipment was taken
18. When used for Club *sanctioned instructional or educational purposes* in support of Junior or Senior sailing by a Level 1 or higher qualified instructor, only the instructor need be on board accompanied by a working radio.
- a. The operator of the Club boat must register his/her use of the Club Boat and his Certificate number in the Club Boat sign-out book kept in the television cabinet in the Small Clubhouse.
  - b. The operator of the Club Boat is required to enter in the Club Boat sign-out book any mechanical issue, boat safety equipment issue, damage or accident of the Club Boat and report the recorded issue to the Dockmaster upon return to the Club.
  - c. Any operator in command of a club boat is responsible for obtaining fuel and leaving the fuel tanks 1/2 or more full for the next operator in command.
19. When used for *emergency search and rescue or dock maintenance and repair* by a Club member:
- a. Whenever possible, Operator of the Club Boat shall be accompanied by a crew.
  - b. Operator of the Club Boat must have a valid New Jersey boating safety certificate;
  - c. Operator of the Club Boat must wear a Coast Guard Approved Life Jacket and a working radio (a working radio will be kept where keys to Club boats are kept);
  - d. The operator of the Club Boat is required to enter in the Club Boat sign-out book his use of the Club Boat, any mechanical issue, boat safety equipment issue, damage or accident of the Club Boat and report the recorded issue to the Dockmaster upon return to the Club.
  - e. Any operator in command of a club boat is responsible for obtaining fuel and leaving the fuel tanks 1/2 or more full for the next operator in command.

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- f. Any equipment which is removed from the club boats must be returned to the boat from which the equipment was taken
20. No one shall board another's boat without the owner's permission, except in an emergency. Non-members, other than those in possession of a current Club Privilege Card, shall not take a member's boat from the Club or return it to the Club in the absence of that member. (Exception: Service and marina personnel with written instructions from the member-owner.) No one, other than the dockmaster, may move, adjust, or remove any dock lines of another owner's boat unless directed to do so by the dockmaster. The dockmaster will, as soon as possible, notify the owner of the boat that their lines have been adjusted.
21. Boat owners are responsible for keeping the areas adjoining their slips or dry land slots safe, clean, and uncluttered. All trash and refuse shall be placed in receptacles provided.
22. Storage boxes and any changes or modifications to Club docks must be approved in advance by the Chair of the House and Grounds Committee.
23. Fishing and crabbing are allowed only from the outer end of "A" dock. Unused bait, discarded fishing gear, dead fish, and fish parts shall not be thrown into the water, but placed in the containers provided. Members may place crab traps only in their assigned slips or by the fish cleaning station on "A" dock. Any traps found in any other areas will be removed by the Stewards and stored behind the Doghouse. Members may not remove crabs from any traps that are not their own.
24. The general swimming areas are Sunfish Beach and that area between the North side of the floating dock and the floating permanent swim raft ("Raft") in the South Basin. There shall be no swimming between the Raft and the boat slips. There shall be no swimming in any of the designated areas while boats are leaving from or returning to those areas. Children under thirteen must be supervised while swimming by a parent or a qualified individual appointed by the Junior Program staff. These privileges are restricted to daylight hours.
  - a. Any shoving or pushing by a swimmer while on the Raft on floating dock will result in a loss of swimming privileges.

## **BUILDINGS**

25. Smoking is not permitted anywhere on Club property. Fires, including grills, are forbidden on or near club docks.
26. No one is permitted on Club roof except authorized adult work parties.
27. Notes, schedules, etc. shall be confined to bulletin boards. Under no circumstances shall anything, including party flyers, be affixed to any part of Club buildings or structures without express permission of the Stewards or Chair of the House and Grounds Committee. Steward will immediately remove any non-approved flyers affixed to any windows or buildings.

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28. During the season, the Stewards shall lock the main Clubhouse doors after cleanup of scheduled events and shall be responsible to lock the Junior Clubhouse and Sailing Center each evening. During the off-season, each Club member shall be responsible to lock Clubhouse doors if they are last to leave.
29. No club facility or area shall be used for commercial purposes.
30. The use of the Clubhouse and grounds for private functions (not pertaining to SBYC) is permissible off season, defined as between October 1<sup>st</sup> and the last Thursday prior to Memorial Day under the following procedures:
  - a. A member in good standing must submit a written request to the Club Administrator for the Board of Governors' consideration at least sixty (60) days prior to said function for approval.
  - b. The request can be for use only by the active member or his immediate family, meaning parents, siblings, children, or grandchildren.
  - c. All private function rentals must include an agreement with the Stewards or a Club appointed private party coordinator to be present during the function to ensure the Club is protected and secure. The fee for their services will be included in the rental agreement
  - d. A damage deposit in an amount established by the Board of Governors will be required when renting Club facilities for Private functions. The cost of repairing damage above and beyond the amount of the deposit, if any, will be billed to the Club member requesting use of the facilities.
  - e. The applicant must provide a written statement from his Homeowners insurance policy carrier or his insurance broker that his Homeowners insurance policy covers this away-from-home event. Alternatively, the applicant may submit a separate liability policy naming the Club as co-insured. This policy must be satisfactory in form and content to both the Club Chairperson-Insurance and the Fleet Counsel.
  - f. Spray Beach Yacht Club relinquishes any and all liability pertaining to any private function rental. All personal and property liability, including conduct of guests, is the responsibility of the Club member requesting use of the facilities.
  - g. Federal, state and local ordinances must be observed.
  - h. A written approval or denial will be issued within one week concerning all requests for private functions.
  - i. The Board of Governors may approve the rental of the facilities to public not for profit organizations.
  - j. At the Board of Governors' discretion, these procedures may be modified pursuant to the best interest of the Club.
31. Use of foul or objectionable language, conduct that endangers other people or property and behavior unbecoming to the purpose or standards of the Club are prohibited.

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32. It is Club policy that all Members and Club activities shall comply with all applicable federal and state laws and local ordinances.
33. Members who note a violation of the House Rules shall bring the matter to the attention of the Steward(s), Club Administrator, a Flag Officer or any member of the Board of Governors in a timely fashion. If necessary, a Flag Officer will then contact the potential offender to make them aware of any infraction. Once notified, deliberate or continued failure to comply with House Rules may result in suspension of Club privileges.

This document revised and approved by the SBYC Board of Governors via email majority approval on March 31, 2014.